# Clarity - Adagio job cost import setup

File Information

| | |
|---|---|
| File Type: | ASCII CSV (Delimited) |
| File Name: | C:\TEMP\JCBATCH.txt (for example) |

Options:

| | | | |
|---|---|---|---|
| Title record included? | False | Delete import file on success? | False |
| Overwrite Records? | False | Allow extended character set? | False |
| Add new records? | True | CSV separator | , |
| Validate before importing? | False | | |
| Use 4 digit years? | False | | |

## Import Field Selection

Import file fields:        Timecard

Employee

Transaction Date

Units

Filler for field 5.

Amount

Job

Phase

Category

## Field Defaults

Default fields:            Detail

Detail Type

Detail Name

Allocation

Allocation Percent

Class

Type

Overtime

Shift

Start Time

Stop Time

Method

Description

Dept

Acct