

# Acclaim - Moving Acclaim to a new computer

## **Problem:**

I just got a new computer and I want to transfer Acclaim over to it. How difficult is this? Is there something I need to do first?

## **Solution:**

Transferring Paymate from one computer to another is fairly easy. The directions to follow are listed below.

### **1. Install Paymate Acclaim**

Please Click the following step : [Acclaim - Installation First Time](#)

### **2. Moving .CPY folder**

The .CPY folder is where your company information is stored. Typically it will be with the following format: YourCompanyName.CPY

1. Now that you have installed the program on your new computer and it is up and running, you go to the old computer and **Copy only the .CPY folder** under PAYMATEW folder.
2. Paste the .CPY to the new computer under PAYMATEW folder.

### **3. Connect to the company and Check company data**

1. Once .CPY folder is transferred, connect to the company and run Integrity check to verify your data. From top menu Go to Utilities > Integrity Check