Acclaim - WCB Setup

Problem:

I do payroll for a few different companies and I do not know how to setup WCB.

Solution:

Program has been designed to handle one WCB rate per company as default.

If the company has only one WCB rate, then do the following:

1. Go to Company Select/Edit and enter the WCB rate into Company Edit screen
2. Go to Setup/Payroll Categories, review each earning and benefit and make sure that the checkbox for 'WCB' in 'Subject to...' is setup properly
3. You can use the build-in Worker's Compensation report to find out employee's worker's compensation information for a specific period by going to Report/Worker's Compensation

If the company has multiple WCB rates, then do the following:

1. Go to Company Select/Edit and make sure that WCB rate is zero
2. Go to Setup/Payroll Categories, and for each WCB rate you should define a benefit category to track the WCB premium
3. You can use the build-in 'Payroll Category' report to find out employee's WCB premium for a specific period by going to Report/Payroll Categories. However, you can not use the build-in Worker's Compensation report